



DREXEL UNIVERSITY

Office of Graduate Studies Guide & Resources

The Office of Graduate Studies is an administrative and student support unit under the Office of the Provost responsible for the advancement of graduate education and student success at Drexel University.

The Graduate Studies team recognizes and celebrates excellence and advocates for the needs of the graduate student community offering additional academic advising and support services, professional development opportunities, and connects students with the tools and resources they need to be successful.

Academic Assistance & Support

- Works closely with graduate faculty and professional staff academic advisors to support students throughout their program, ensuring an accurate plan of study, registration, and progression to degree completion (i.e. graduation).
- Connects students to key academic resources and support services both on campus and online through Academic Resource Center (ARC), Drexel Libraries, English Language Center (ELC), Drexel Writing Center (DWC), fellowships advising, statistical assistance, and more.
- Communicates important graduate academic dates, deadlines, policies, and procedures.
- Offers onboarding programs such as the mandatory graduate student orientation and Road to Success for doctoral students.
- Supports and advocates for the needs of students when faced with academic or personal issues or concerns and tracks and analyzes student case data.

Research & Funding Support

- Offers a health insurance subsidy and the SEPTA Key Advantage Program for full-time doctoral students with qualifying assistantships/fellowships.
- Partners with the Graduate Student Association (GSA) to offer health insurance deductible and travel subsidy award programs to support presentation at meetings/conferences within the US and territories.
- Partners with the Office of Research and Innovation (ORI) and fellowships advising office for graduate student training and funding opportunities.
- Offers an annual Financial Literacy Series for help with personal financial management.
- Offers annual Graduate Student Excellence Awards recognizing mentorship, service, scholarship, community building, research, and teaching assistance.
- Works closely with Drexel Central to help students address financial questions or issues related to enrollment, registration, assistantships/fellowships, stipends, etc.

Student Support & Community Building

- Offers pre-arrival webinars, graduate student orientation and welcome programs in collaboration with campus partners and sponsored graduate student organizations.
- Supports a monthly graduate student newsletter with dedicated information, resources, news, events, dates/deadlines, and more.
- Partners with the Graduate Student Association (GSA), International Graduate Student Association (IGSA) and sponsored graduate student organizations to offer a wide variety of academic, personal, professional, cultural, and social programs and events, including the Drexel Emerging Graduate Scholars (DEGS) Conference, Graduate Student Excellence Awards Ceremony & Reception and Doctoral Student Celebration.
- Works closely with campus partners to offer resources and services related counseling, health, wellness, safety and security, disability resources, etc.
- Offers free coffee, tea, hot chocolate and cold and hot filtered water in the office and a 24/7 dedicated graduate student lounge space for studying, gathering, and events.

Scan to view
our website!



Connect with us!

graduatecollege@drexel.edu

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drexel.edu/graduatecollege

Phone: 215.895.0366

[@DrexelGradStudy](https://twitter.com/DrexelGradStudy)

[LinkedIn.com/drexelgraduatestudies](https://www.linkedin.com/drexelgraduatestudies)

Professional Development

- **Scholars Share** – An opportunity for graduate students, recent alumni, and postdocs to share their research and Drexel experience with peers.
- **Financial Literacy Series** – Offers information and advice on personal financial management from a variety of industry experts to promote financial wellness for students and postdocs.
- **Drexel Emerging Graduate Scholars (DEGS) Conference** – An annual academic conference showcasing graduate and professional student research, including pre-conference and professional development workshops, opportunities for networking, and an awards ceremony and reception.
- **Travel Subsidy Awards** – Financial support for graduate students to present at meetings and conferences within the US and territories.
- **Professional Buzz** – A blog warehousing relevant information, tips and tools for students and professionals looking for career development and advice.
- **Professional Development Webinars** – An archive of professional development webinars on a wide variety of topics relevant for academic and professional work and life.
- **Graduate Student Career Workshops** – In partnership with the Steinbright Career Development Center (SCDC), offers guidance on resume and cover letter writing, job search in industry and academia, networking, interview skills, career counseling and assessment resources, and more.
- **Graduate Co-op** – Offered for select graduate programs in collaboration with the Steinbright Career Development Center (SCDC) and academic units.
- **International Student Guidance** – In partnership with International Students and Scholars Services (ISSS), pre-arrival webinars, support and resources for navigating graduate study at Drexel, in Philadelphia, and in the US.
- **Road to Success: A Guide for Doctoral Students** – An asynchronous and optional resource guide for navigating doctoral student life via Drexel Learn.
- Connects students to external resources and opportunities for professional development, fellowships, etc., such as through the National Science Foundation (NSF), National Institutes of Health (NIH), National Center for Faculty Development and Diversity (NCFDD), National Postdoctoral Association (NPA), etc.



Commitment to Inclusion and Belonging

The Office of Graduate Studies is committed to inclusion and belonging by embracing our human differences while building on the commonalities amongst different groups.

- Advocates for the unique needs of graduate and professional students, including certificate, master's, professional doctorates and PhD, full-time and part-time, on-campus and online, traditional and non-traditional, and more.
- Brings together academic units and leadership for discussion around graduate policies and procedures in order to ensure alignment and consistency in the graduate student experience.
- Provides support and guidance for education and training in collaboration with campus partners and community members, including the Office of Civil Rights.
- Offers a range of interdisciplinary programs and events to help build community and bring different groups of people together to learn from one another.

